



Advocacy & Accountability

Representing Over 3 Million People in Massachusetts Communities Since 1985

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TO: Executive Committee Members
John Carroll
Andrew Pappastergion
Joseph Foti

FROM: Louis M. Taverna

DATE: May 7, 2021

RE: Executive Committee Meeting – Friday, May 14, 2021

The next meeting of the Executive Committee will be held **remotely** on Friday, May 14, 2021, at 10:00 AM via Zoom. Instructions for accessing the meeting can be found on the [event page](http://www.mwraadvisoryboard.com/event) (<http://www.mwraadvisoryboard.com/event>). You can join by calling in or by using your computer or mobile device.

At this month's meeting, we will be nominating two Advisory Board representatives to the MWRA Board of Directors – one with a term expiring June 30, 2023, the second with a term expiring June 30, 2024.

We will also be approving the Advisory Board FY22 Operating Budget as well as the Advisory Board's Comments and Recommendations on the MWRA's Proposed FY22 CIP and CEB.

As you can see, the agenda is full. See you online on the 14th.



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EXECUTIVE COMMITTEE MEETING

Friday, May 14, 2021

Online Remote [GoToMeeting \(www.mwraadvisoryboard.com/event\)](http://www.mwraadvisoryboard.com/event)

(pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the open meeting law)

10:00 AM

AGENDA

- A. Roll call attendance
- B. Executive Director's Report
- C. Approval of Executive Committee Meeting minutes from April 9, 2021
- D. **Action Item:** Nomination of an Advisory Board Representative to the MWRA Board of Directors for the term July 1, 2020 to June 30, 2023
- E. **Action Item:** Nomination of an Advisory Board Representative to the MWRA Board of Directors for the term July 1, 2021 to June 30, 2024
- F. **Action Item:** Approval of the FY2022 Advisory Board Operation Budget
- G. **Action Item:** Approval of the Advisory Board's Comments and Recommendations on the MWRA's Proposed FY22 CIP and CEB
- H. Approval of the May 20, 2021 Advisory Board Meeting Agenda
- I. New Business
- J. Adjournment



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NOTICE

(PLEASE POST)

Advisory Board Meeting

The next regular meeting of the MWRA Advisory Board will be held online via remote access on May 20, at 10:00 AM. Instructions for accessing the meeting can be found on the online [event page](#) at www.mwraadvisoryboard.com/event You can join by calling in or by using your computer or mobile device. The proposed agenda for the meeting will be made final at an open meeting of the Executive Committee on Friday, May 14, 2021, at 10:00 AM, also held [remotely](#). Please contact Joseph Favaloro at the Advisory Board office no later than May 14, 2021, with any additional items for the final agenda.



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MWRA ADVISORY BOARD MEETING

Thursday, May 20, 2021

Online Remote [GoToMeeting](http://www.mwraadvisoryboard.com/event) (www.mwraadvisoryboard.com/event)

(pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the open meeting law)

10:00 AM

PROPOSED AGENDA¹

- A. Welcome
- B. Approval of Advisory Board Meeting Minutes from April 15, 2021
- C. Report of the Executive Director
- D. Committee Reports

Executive Committee – Louis M. Taverna

Action Item: Report of the nomination Committee

1. Nomination and election of an Advisory Board representative to the MRWA Board of Directors for the term July 1, 2020 through June 30, 2023
2. Nomination and election of an Advisory Board representative to the MRWA Board of Directors for the term July 1, 2021 through June 30, 2024

Action Item: Approval of the FY22 Advisory Board Operation Budget

Finance Committee – Elena Proakis Ellis

Action Item: Approval of the Advisory Board's Comments and Recommendations on the MWRA's Proposed FY22 CIP and CEB

Operations Committee – John Sanchez

- E. New Business
- F. Adjournment

¹ This agenda will be made final at an [open remote meeting](#) of the Executive Committee on Friday, May 14, 2021, at 10:00 a.m. You may wish to attend that meeting or to contact the Advisory Board's Executive Director prior to that date with any additional items for the final agenda.



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Friday, April 9, 2020

Remote Connection via GoToMeeting

10:00 AM

Attendees

Michael Rademacher	Arlington	Lou Taverna	Newton, Chairman
David Manugian	Bedford	Nicholas Rystrom	Revere
John Sullivan	Boston	Sam Stivers	Southborough
Jay Hersey	Brookline	Brendan O'Regan	Saugus
John Sanchez	Burlington	John Carroll	MWRA Board of Directors
Ed Dowling	Cambridge	Joe Foti	MWRA Board of Directors
Lou Mammolette	Chelsea	Andy Pappastergion	MWRA Board of Directors
David Pavlik	Lexington	Joe Favaloro	Advisory Board staff
Maurice Handel	MAPC	Matthew Romero	Advisory Board Staff
Elena Proakis Ellis	Melrose	James Guiod	Advisory Board staff
Jeremy Marsette	Natick		

EXECUTIVE COMMITTEE MEETING SUMMARY

A. Opening Roll Call

A commencing roll call was voted as follows:

Name	Community	Vote
Michael Rademacher	Arlington	Yes
David Manugian	Bedford	Yes
John P. Sullivan, Jr.	Boston	Yes
Jay Hersey	Brookline	Yes
John G. Sanchez	Burlington	Yes
Ed Dowling	Cambridge	Yes
Lou Mammolette	Chelsea	Yes
David Pavlik	Lexington	Yes
Yem Lip	Malden	
Maurice Handel	MAPC	Yes
Elena Proakis Ellis	Melrose	Yes
Jeremy Marsette	Natick	
Lou Taverna	Newton	Yes
Nicholas J. Rystrom	Revere	Yes
Brendan O'Regan	Saugus	Yes
Richard Raiche	Somerville	
Sam Stivers	Southborough	Yes
John P. DeAmicis	Stoneham	Yes

A. Approval of Executive Committee Meeting minutes from March 12, 2021

John Sanchez moved for the approval of the proposed March 12, 2021 Executive Committee minutes. Nick Rystrom seconded the motion and it was added to the omnibus roll call vote for the end of the meeting.



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B. Report of the Executive Director

Executive Director, Joe Favaloro, noted that Elena Proakis-Ellis would be serving as the Advisory Board's Interim Finance Chair. He explained that there have been some changes to Advisory Board membership: Richard Palmer has announced his resignation as a gubernatorial appointee and Jay Fink would be coming on as an appointee from Worcester.

C. FY21 Advisory Board Operating Budget Variance, Draft PFY22 Advisory Board Operating Budget

Executive Director, Joe Favaloro, led a discussion on the status of the Advisory Board operating budget. At this time, the budget is \$105,000 underspent. Staff have recommended a proposed FY22 operating budget of \$595,028 (a -0.8% decrease from the approved FY21 budget).

D. Website Rate Calculator Rollout

Director of Finance, James Guidod, gave an overview of the completed Retail Rate Calculator on the Advisory Board website. The project has been completed after finding the right development firm. The current version has rates for calendar year 2020 loaded into it.

E. Action Item: Proposals to update Advisory Board website

Deputy Director, Matt Romero, highlighted, the Advisory Board staff efforts to review proposals from firms for a redesign of the Advisory Board website. The current Advisory Board website is five years old and in need of upgrades. Out of the submitted proposals, staff has recommended the selection of the firm *Going Clear* and their redesign estimate of \$31,800.

Moe Handel moved for the approval of the website redesign plan proposed by Going Clear. Dave Manugian seconded the motion and it was added to the omnibus roll call vote for the end of the meeting.

F. Advisory Board Preliminary Budget Recommendations

Director of Finance, James Guidod, reviewed the developments of the Advisory Board's budget review process. Staff are looking to recommend a reduction of the MWRA's proposed 3.60% rate revenue requirement down to 2.95%. Adjustments to the watershed staffing vacancy rate, incoming debt service assistance, and targeted defeasance for future years are the major components for reaching 2.95%

G. Office Space Update

Executive Director, Joe Favaloro, reminded members of a survey regarding the future of the Advisory Board office space. He asked members to respond to this survey if they have not done so yet. Staff have begun reviewing possible new office space options within the MWRA and beyond.



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H. Approval of April 15, 2021 Advisory Board Meeting Agenda

Dave Manugian moved for the approval of the proposed April 15, 2021 Advisory Board Meeting Agenda. Nick Rystrom seconded the motion and it was added to the omnibus roll call vote for the end of the meeting.

I. Approvals and Adjournment

Moe Handel moved for the adjournment of the meeting following the omnibus roll call vote. Dave Manugian seconded the motion.

A roll call vote for the motions made and seconded was voted as follows:

Name	Community	Vote
Michael Rademacher	Arlington	Yes
David Manugian	Bedford	Yes
John P. Sullivan, Jr.	Boston	Yes
Jay Hersey	Brookline	Yes
John G. Sanchez	Burlington	Yes
Ed Dowling	Cambridge	Yes
Lou Mammolette	Chelsea	Yes
David Pavlik	Lexington	Yes
Yem Lip	Malden	
Maurice Handel	MAPC	Yes
Elena Proakis Ellis	Melrose	
Jeremy Marsette	Natick	Yes
Lou Taverna	Newton	Yes
Nicholas J. Rystrom	Revere	Yes
Brendan O'Regan	Saugus	Yes
Richard Raiche	Somerville	
Sam Stivers	Southborough	Yes
John P. DeAmicis	Stoneham	Yes

Respectfully submitted,

Michael W. Rademacher, Secretary

These minutes reflect the discussion of the meeting. The Advisory Board maintains audio recordings of Executive Committee meetings that are available upon request.

Andrew M. Pappastergion
1255 Varnum Avenue
Lowell, MA 01854

May 3, 2021

MWRA Advisory Board
100 First Avenue
Building 39 – 4th Floor
Boston, MA 02129

Attn: Executive Committee

Dear Committee Members:

In accordance with the provisions of Chapter 372 of the Acts of 1984 (the enabling act) and the By-Laws of the MWRA Advisory Board, I hereby announce my intent to seek re-election to a ninth, three-year term to the MWRA Board of Directors and as such, request your consideration for nomination.

Over the past twenty-four (24) years, it has been my goal to provide the best representation possible for the sixty communities that are the MWRA. While the issues are at times complex, the record will show that your three appointees to the Board work well as a team and strive to be effective in carrying the vote of the Board. In addition, it is important to note that the three Advisory Board members are currently the longest serving Directors and are able to provide a level of continuity to an ever changing Board.

I am grateful to have been given the opportunity to represent the Advisory Board and given your consideration, and the endorsement of the full Advisory Board, I will strive to maintain and strengthen our voice at the Board of Directors.

Sincerely,



Andrew M. Pappastergion

Joe Favaloro, Executive Director
MWRA Advisory Board
100 1st Avenue, 3rd Floor
Boston, MA 02129

Friday, April 23, 2021

Re: MWRA Board of Directors

Dear Joe:

Please be advised that I would be willing serve another term on the MWRA Board of Directors if that is the will of the Advisory Board. It has been a pleasure to have taken part in so many wonderful projects and programs which have benefited millions of people in the Greater Boston area.

Sincerely,

John Carroll

MWRA ADVISORY BOARD BUDGET - FISCAL YEAR 2022

	Approved	Proposed	Change from	Notes
	FY21	FY22	FY21	
PERSONNEL				
Regular employees	4 full time	4 full time		
Part-Time employees				
Total employees	\$439,310	\$439,310	0.0%	
Consultant/Contract Employee	\$0	\$0		
Benefits	\$2,500	\$2,500	0.0%	
Medicare	\$6,370	\$6,370	0.0%	
SUBTOTAL	\$8,870	\$8,870	0.0%	
OFFICE SPACE				
Rent	\$72,000	\$74,000	2.8%	
Insurance & Workers' Comp.	\$2,900	\$2,900	0.0%	
SUBTOTAL	\$74,900	\$76,900	2.7%	
MATERIALS				
Office & PC supplies	\$10,000	\$10,000	0.0%	
Postage	\$1,500	\$500	-66.7%	
Printing	\$1,000	\$1,000	0.0%	
SUBTOTAL	\$12,500	\$11,500	-8.0%	
FURNITURE & EQUIPMENT				
Furniture & Fixtures				
Equipment	\$0	\$0		
SUBTOTAL				
OTHER EXPENSES				
Audit & Accounting	\$22,700	\$22,700	0.0%	
Equipment Maintenance	\$200	\$0	-100.0%	
Equipment Lease	\$7,324	\$3,000	-59.0%	
Education/Training/Conferences	\$2,500	\$2,500	0.0%	
Information Services/Telecom*	\$8,100	\$9,948	22.8%	
Public Meetings	\$20,000	\$17,000	-15.0%	
Publications	\$350	\$350		
Advertising/Legal Notices	\$300	\$300	0.0%	
Members' Reimbursement	\$2,600	\$2,600	0.0%	
Miscellaneous/Payroll Expense				
Temp Help	\$0	\$0		
Bank Charges	\$50	\$50		
SUBTOTAL	\$64,124	\$58,448	-8.9%	
Previous year surplus				
SUBTOTAL	\$599,704	\$595,028	-0.8%	
Interest Income				
MWRA CONTRIBUTIONS				