



Advocacy & Accountability

Representing Over 3 Million People in Massachusetts Communities Since 1985

MWRA ADVISORY BOARD MEETING

Thursday, April 21, 2022

Online Remote [Zoom](https://www.mwraadvisoryboard.com/event) (www.mwraadvisoryboard.com/event)

(pursuant to An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency suspending certain provisions of the Open Meeting Law)

10:00 AM

AGENDA

- A. Welcome
- B. Approval of Advisory Board Meeting Minutes from March 17, 2022
- C. Report of the Executive Director
- D. Preview of Advisory Board's *Comments & Recommendations* on the MWRA's Proposed FY23 CEB and CIP – James Guidod, Director of Finance
- E. Proposed Language for Modifications to MWRA Policy # OP.10 – Waiver of the Entrance Fee
- F. Draft Advisory Board FY23 Operating Budget
- G. Update – Regulatory Matters
 - NPDES Permit – Clinton & Deer Island
 - CLF Lawsuit
 - CSO Program
- H. Committee Reports
 - Executive Committee – Louis M. Taverna
 - Update
 - Finance Committee – Elena Proakis Ellis
 - Meeting Report
 - Operations Committee – John Sanchez
 - **Action Item – Authorization of Phase 14 of the I/I Community Assistance Program**
 - **Action Item – Clarification on Phase 13 of the I/I Community Assistance Program**
 - **Action Item – Extension of Phase 2 of the Local Water System Assistance Program to FY25**
- I. New Business
- J. Adjournment



Advisory Board Meeting

Thursday, March 17, 2022
10:00 am

Online Remote Meeting via Zoom

**MWRA ADVISORY BOARD MEETING
THURSDAY, MARCH 17, 2022
ONLINE REMOTE MEETING VIA ZOOM**

Draft Meeting Summary

A. Welcome

Advisory Board Chairman, Lou Taverna, opened the meeting at 10:00 AM and welcomed all attendees. He noted the virtual meeting would be recorded. An opening roll call vote was had and voted as follows:

COMMUNITY	VOTE	APPOINTEE/ORGANIZATION	VOTE
ARLINGTON	Yes	<i>Quabbin and Ware Watershed</i>	Yes
ASHLAND		<i>Wachusett Watershed</i>	
BEDFORD	Yes	<i>Connecticut River Basin</i>	
BELMONT	Yes	MAPC	Yes
BOSTON	Yes		
BRAINTREE			
BROOKLINE	Yes		
BURLINGTON	Yes		
CAMBRIDGE			
CANTON	Yes		
CHELSEA			
CHICOPEE			
CLINTON			
DEDHAM			
EVERETT			
FRAMINGHAM	Yes		
HINGHAM			
HOLBROOK			
LEOMINSTER			
LEXINGTON	Yes		
LYNN			
LYNNFIELD			
MALDEN			
MARBLEHEAD	Yes		
MARLBOROUGH	Yes		
MEDFORD			
MELROSE	Yes		
MILTON			
NAHANT			
NATICK			
NEEDHAM			
NEWTON	Yes		
NORTHBOROUGH			
NORWOOD			
PEABODY			
QUINCY	Yes		
RANDOLPH			
READING	Yes		
REVERE			
SAUGUS	Yes		
SOMERVILLE	Yes		
SOUTH HADLEY			
SOUTHBOROUGH	Yes		
STONEHAM			
STOUGHTON	Yes		
SWAMPSCOTT			
WAKEFIELD	Yes		
WALPOLE	Yes		

WALTHAM	
WATERTOWN	
WELLESLEY	Yes
WESTON	
WESTWOOD	
WEYMOUTH	
WILBRAHAM	
WILMINGTON	Yes
WINCHESTER	
WINTHROP	
WOBURN	
WORCESTER	

B. Advisory Board Public Hearing on the MWRA's Proposed FY23 CEB & CIP - Tom Durkin, MWRA Director of Finance; Michael Cole, Budget Director; Matt Horan, Deputy Director of Finance/Treasurer; James Coyne, Budget Manager; and Leo Norton, Assistant Rates Manager

Advisory Board Secretary, Michael Rademacher, read the formal Notice of Public Hearing. (See materials for the Advisory Board meeting.) Chairman, Lou Taverna, noted that the public hearing was open. The public hearing was put on hold so that the public could view a [presentation](#) of the MWRA’s Proposed FY23 Current Expense Budget and Proposed FY23 Capital Improvement Program by Tom Durkin (MWRA Chief Financial Officer), Matt Horan (MWRA Treasurer), Mike Cole (MWRA Budget Director), Jim Coyne (MWRA Budget Manager), and Leo Norton (MWRA Assistant Rates Manager).

C. Approval of Advisory Board Meeting Minutes from February 17, 2022

Paul Della Barba moved for the approval of the Advisory Board Meeting Minutes from February 17, 2022. David Manugian seconded the motion and it was added to the omnibus roll call vote for the end of the meeting.

D. Report of the Executive Director

Executive Director, Joe Favaloro, discussed that, in May, the Advisory Board would be voting to elect a representative to the MWRA Board of Directors. The incumbent representative, Joe Foti, intends to run for another term. A notice will go out to Advisory Board members with the process for intent to run for the seat and the Executive Committee will serve as a nominating committee. The May meeting will likely also contain a forum on the changes to the Lead and Copper Rule that will be open to the public. Mr. Favaloro also noted that the Conservation Law Foundation had notified its membership that it intends to file a lawsuit against the MWRA regarding its industrial pretreatment program. Advisory Board staff will provide updates on matter as they become available.

E. Committee Reports

Executive Committee – Lou Taverna

Executive Director, Joe Favaloro, noted that staff assembled a pros/cons summary of adjusting the MWRA entrance fee policy using Executive Committee feedback. This sheet was packaged with other materials on the topic and formatted for the full Advisory Board to review. Over that past year the Executive Committee has discussed topic and would like the rest of the Advisory Board to

weigh in. Materials are available for review now and discussion will begin during the April Advisory Board meeting.

Finance Committee – Elena Proakis Ellis

Finance Chair, Elena Proakis Ellis, noted that there would be a Finance Committee meeting on Thursday, March 31. Members interested in having a deeper dive into the CEB and CIP are encouraged to attend.

Operations Committee – John Sanchez

Operations Chair, John Sanchez, noted that there would be an Operations Committee meeting on Thursday April 12. The committee will discuss the MWRA's community assistance programs to see if there are any changes that can make them even more beneficial for the communities. The committee will also receive an update from MWRA staff on SSO reporting for communities.

F. ACTION ITEM: Omnibus Motion/Adjournment

A motion was made by JR Greene for:

- *Approval of Advisory Board meeting minutes from February 17, 2021*
- *Meeting adjournment*

The motion was seconded by David Manugian.

A rollcall of all voting Advisory Board communities and organizations was held weighted by community share of the MWRA system (organizations having a share 0.5% each). The rollcall results were as follows:

COMMUNITY	VOTE	APPOINTEE/ORGANIZATION	VOTE
ARLINGTON	Yes	Quabbin and Ware Watershed	Yes
ASHLAND		Wachusett Watershed	
BEDFORD	Yes	Connecticut River Basin	
BELMONT	Yes	MAPC	Yes
BOSTON	Yes		
BRAINTREE			
BROOKLINE	Yes		
BURLINGTON	Yes		
CAMBRIDGE			
CANTON	Yes		
CHELSEA			
CHICOPEE			
CLINTON			
DEDHAM			
EVERETT			
FRAMINGHAM	Yes		
HINGHAM			
HOLBROOK			
LEOMINSTER			
LEXINGTON	Yes		
LYNN			
LYNNFIELD			
MALDEN			
MARBLEHEAD	Yes		
MARLBOROUGH	Yes		
MEDFORD			
MELROSE	Yes		
MILTON			
NAHANT			
NATICK			
NEEDHAM			
NEWTON	Yes		

NORTHBOROUGH	
NORWOOD	
PEABODY	
QUINCY	Yes
RANDOLPH	
READING	Yes
REVERE	
SAUGUS	Yes
SOMERVILLE	Yes
SOUTH HADLEY	
SOUTHBOROUGH	Yes
STONEHAM	
STOUGHTON	Yes
SWAMPSCOTT	
WAKEFIELD	Yes
WALPOLE	Yes
WALTHAM	
WATERTOWN	
WELLESLEY	Yes
WESTON	
WESTWOOD	
WEYMOUTH	
WILBRAHAM	
WILMINGTON	Yes
WINCHESTER	
WINTHROP	
WOBURN	
WORCESTER	

Respectfully submitted,

Michael Rademacher, Secretary

These minutes reflect the discussion of the meeting. The Advisory Board maintains audio recordings of Advisory Board meetings that are available upon request.

MWRA ADVISORY BOARD BUDGET - FISCAL YEAR 2022

	Approved FY21	Approved FY22	Draft FY23	Change from FY22
PERSONNEL				
Regular employees	4 full time	4 full time	5 fill time	
Part-Time employees				
Total employees	\$439,310	\$439,310	\$448,641	2.1%
Consultant/Contract Employee	\$0	\$0	\$4,725	
Benefits	\$2,500	\$2,500	\$3,260	30.4%
Medicare	\$6,370	\$6,370	\$6,755	6.0%
SUBTOTAL	\$8,870	\$8,870	\$14,740	66.2%
OFFICE SPACE				
Rent	\$72,000	\$74,000	\$67,000	-9.5%
Insurance & Workers' Comp.	\$2,900	\$2,900	\$2,900	0.0%
SUBTOTAL	\$74,900	\$76,900	\$69,900	-9.1%
MATERIALS				
Office & PC supplies	\$10,000	\$10,000	\$10,000	0.0%
Postage	\$1,500	\$500	\$200	-60.0%
Printing	\$1,000	\$1,000	\$750	-25.0%
SUBTOTAL	\$12,500	\$11,500	\$10,950	-4.8%
FURNITURE & EQUIPMENT				
Furniture & Fixtures				
Equipment	\$0	\$0	\$500	49900.0%
SUBTOTAL				
OTHER EXPENSES				
Audit & Accounting	\$22,700	\$22,700	\$19,380	-14.6%
Equipment Maintenance	\$200	\$0	\$0	0.0%
Equipment Lease	\$7,324	\$3,000	\$1,800	-40.0%
Education/Training/Conferences	\$2,500	\$2,500	\$2,500	0.0%
Information Services/Telecom*	\$8,100	\$9,948	\$10,159	2.1%
Public Meetings	\$20,000	\$17,000	\$17,000	0.0%
Publications	\$350	\$350	\$350	0.0%
Advertising/Legal Notices	\$300	\$300	\$2,000	566.7%
Members' Reimbursement	\$2,600	\$2,600	\$2,000	-23.1%
Miscellaneous/Payroll Expense				
Temp Help	\$0	\$0	\$0	0.0%
Bank Charges	\$50	\$50	\$50	0.0%
SUBTOTAL	\$64,124	\$58,448	\$55,239	-100.0%
Previous year surplus				
SUBTOTAL	\$599,704	\$595,028	\$599,470	0.7%
Interest Income				
MWRA CONTRIBUTIONS				